All Expense Types

01. Transportation
Agency Booking Fees
Airfare
Airline Fees
Bus
Car Rental
Gasoline
Parking
Personal Car Mileage
Private Car Service
Subway
Taxi
Tolls
Train

02. Lodging
Hotel
Hotel Deposit
Hotel Internet

03. Communications
Internet Access Fees
Phone - Cellular
Phone - Local
Phone - Long Distance

04. Meals
Breakfast
Campus Business Meetings
Dinner
Lunch
Meals Per Diem Offset
Snacks

05. Entertainment
Alcohol
Business Meal (attendees) - Breakfast/Lunch
Business Meal (attendees) - Dinner
Entertainment-Other

06. Other
Books
Computer Software and Accessories
Conference/Registration Fees
Currency Exchange Fees
Dues/Memberships (Allowable)
Dues/Memberships (Unallowable)
Duplicating
Employee Moving/Relocation
Immunizations
Incidentals (Travel)
Laundry
Meeting Room Rental
Miscellaneous
Office Supplies
Postage
Research Supplies
Student Activities
Subscriptions
Tip/Gratuities (non-meal related)
Training and Staff Development
Visa/Passport

07. Cash Advance
Return of Cash Advance

08. International Project/Program Costs
Intl Project/Program Costs

09. Non-Reimbursable
Non-Reimbursable