*Please remember that you **Penn Design password** is <u>separate</u> from you **PennKey password**.

Penn Design Password Policy:

- Not contain your account name or parts of the user's full name that exceed two consecutive characters
- Be at least 12 characters in length
- Contain characters from three of the following four categories:
- English uppercase characters (A through Z)
- English lowercase characters (a through z)
- Base 10 digits (0 through 9)
- Non-alphabetic characters (for example, !, \$, #, %)
- Password will be required to be changed once a year