



REQUEST FOR INDEPENDENT STUDY FORM

To request an independent study course, please fill out the following information, obtain the instructor and your Department Chair approval signatures, and return to the Office of Student Services (110 Meyerson Hall).

Please see the full policy on the back of this form.

Student Information (please print clearly)

Date:	Term:
Full Name:	PennID:
Program(s):	
Email Address:	

Brief Description of Proposed Independent Study (attach additional items, if necessary)

Student Name (Please Print)	Student Signature	Date
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Approvals:

Instructor Name (Please Print)	Instructor Signature	Date
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Department Chair or Program Director Name (Please Print) and Sign	Date
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Registrar Approval	Date
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Internal Use Only:

Assigned Course Code: _____ - _____ - _____ **CUs:** _____



Independent Study Courses

Students interested in pursuing an individual study project should obtain a Request for Independent Study form online or in 110 Meyerson Hall. The student should then approach a faculty member and obtain agreement from them to direct their project. It is the responsibility of the student to define the individualized project. Student must obtain the appropriate signatures from their advisor and Department Chair. Independent Study courses may not duplicate other courses offered during the same semester. Students should bear in mind that faculty members are not required to supervise an Independent Study course. If approved, the student submits the completed and approved form to the PennDesign Office of Student Services for processing. The student will receive confirmation by e-mail.

Questions: registrar@design.upenn.edu