
Account Continuation Request

Office of Research Services

Continuation Accounts allow Principal Investigators to continue spending on their existing projects before the University receives the additional funds on an existing award. If the award does not materialize, the department will be responsible for all costs incurred on the continuation account. All expenses must be legitimate and allowable to the grant. If a fund is currently overexpended by more than 1/3 of the expected funding, a continuation will not be processed without a detailed justification.

If a project requires continuation on multiple accounts, please request them at this time.

Project Title or Grant # _____

Sponsor _____

Principal Investigator (s) _____

CNAC#	ORG#	Fund #	PROGRAM#	CREF	\$ Funds for Continuation
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Total Funding Expected _____ Funds Authorized for Continuation Period _____

Expected Project Period _____ to _____ Authorization Period _____ to _____
(mm/dd/yy) (not to exceed 3 months)

Status of Award, and Justification for Continuance:

I certify that I am aware of the funding risks involved with establishing an advance account. The Department will accept responsibility for any costs not reimbursed on this project. If, for any reason, the award does not materialize, any expenditures which were incurred on the advance account should be journaled to the following departmental non-grant fund:

26 digit account: _____.

Principal Investigator

Department Chair

Dean's Representative