POSITION: CULTURAL RESOURCES PLANNER / ARCHITECTURAL HISTORIAN

Page & Turnbull, an award-winning preservation architecture and planning firm, is looking for a cultural resources planner/architectural historian to join our Cultural Resources Planning Studio in San Francisco.

Established in 1973, Page & Turnbull is one of the first architecture and planning firms in California dedicated to historic preservation and new design in historic contexts. With offices in San Francisco, Los Angeles, and Sacramento, our staff includes licensed architects, designers, conservators, preservation planners, and architectural historians who approach each project with imagination and flexibility. Oriented to our client’s time and budget, we are committed to rehabilitating historic resources that can be made to function for present and future needs.

The Cultural Resources Planning Studio provides a range of services related to environmental approvals and entitlements for rehabilitation projects, as well as historic resource survey, documentation, and evaluation. We are recruiting for an entry-level full-time position, available immediately, to enhance the San Francisco office.

RESPONSIBILITIES:

- Prepare a variety of research efforts and reports, including but not limited to: Historic Resource Evaluations, Historic Context Statements, Secretary of the Interior’s Standards Analyses, Historic Resource Technical Reports for CEQA, Section 106 Compliance documentation, Federal Tax Credit Certification documentation, Historic Preservation Plans and historic resource chapters of General Plans and Specific Plans, HABS/HAER/HALS documentation, and interpretive display programs.

REQUIREMENTS:

- Ability to assist collaborative teams for large projects and work individually on smaller projects simultaneously.
- Ability to meet and manage client expectations.
- Knowledge of Section 106 of the National Historic Preservation Act, the National Environmental Policy Act (NEPA), and the California Environmental Quality Act (CEQA).
- Experience in identifying, documenting, and evaluating historic properties for planning and environmental compliance purposes.
- Knowledge of historic preservation planning and policy.
- Outstanding research, writing, proofreading, and editing skills.
- Fluency in the Microsoft Office program suite.
- Experience with the Adobe Creative Suite.
- Communicative, self-motivated, dependable, enthusiastic, interested in growth and challenge.

PREFERRED QUALITIES:
• A graduate degree in planning, urban studies, architectural history, or historic preservation.
• Experience with ESRI GIS software.
• Knowledge of California history and/or architectural history.
• Commitment to participation in a professional organization.

Salary is commensurate with experience. Page & Turnbull is an Equal Opportunity Employer.

Please submit a cover letter, resume, and writing sample to dikas@page-turnbull.com and visit our website www.page-turnbull.com for more info about Page & Turnbull.

Deadline for submission is July 31, 2019.