Weitzman
SCHOOL OF DESIGN
UNIVERSITY of PENNSYLVANIA

WITHDRAW FORM

To request withdrawal, please fill out the following information, obtain your Department Chair approval signature and return to the Office of Student Services (des-studentservices@design.upenn.edu).
Note: dual degree students need approval from both Department Chairs.
Please see the full Voluntary Withdrawal Policy before completing this form.

Student Information (*please print clearly*)

Date:	**Term:**
Full Name:	**PennID:**
Program(s):	
Email Address:	**Phone:**
Non-UPenn Email:	
International Students Only: ☐ Yes ☐ No *I've completed the withdraw process with International Student and Scholar Services (http://global.upenn.edu/isss/absence)*	
Reason for Withdraw: ☐ Personal ☐ Financial ☐ Medical *Please explain below:* _____ _____ _____ _____ _____ _____ _____ _____ _____ _____	

Student Name (Please Print) Student Signature Date

Approvals:

Department Chair or Program Director Name (Please Print) Signature or email approval Date

Registrar Approval Date