REQUEST FOR ENROLLMENT IN ACADEMIC YEAR CPT (AY 22-23)

- During the 2022-2023 Academic Year, Weitzman international students may petition their department for permission to pursue **part-time** CPT. CPT eligibility and restrictions vary between programs; refer to the full policies at https://www.design.upenn.edu/student-services/cpt-weitzman-students
- Participating in CPT during the academic year requires enrollment in ARCH/CPLN/HSPV/LARP 6741. Students are registered for this course by the Weitzman Registrar after receipt of this form with the department chair/director's signature.
- There is no additional charge for this 0.2 CU. The 0.2 CU does **not** count towards the overall CUs required for the degree.
- 6741 is taken Pass/Fail. The Pass/Fail grade follows the same grading timeline as regular semester courses.
- The following attachments are required in order for the request to be considered: a) 1-2 page description of the internship; b) copy of the offer letter or other proof of opportunity.
- Academic year CPT must be completed between the start and end dates of the term.
- After the student is enrolled in 6741, they must also apply for CPT approval through ISSS. Review ISSS CPT requirements here. Under no circumstances may a student begin their internship without formal ISSS CPT approval. Failure to abide by these rules can result in a violation of the student's visa.

Student Information:

Date:	Semester:
Full Name:	PennID:
Degree Program(s):	
Email Address:	
Were you a Full-Time student at Weitzman during the previous two terms? ☐YES ☐NO	
Have you previously done a semester of CPT at Weitzman? ☐YES ☐NO	

Internship Information:

Organization/Firm:	
Supervisor:	
Supervisor Contact Information:	
Internship Start Date:	Internship End Date:

_____

Student Signature   Date

Student signature confirms that student has read and understands the CPT policy on the Weitzman website.

_____

Department Chair or Program Director Name (Please Print) and Sign   Date

_____

For Registrar Office use only:

Minimum GPA Requirement Met: ☐**YES**   ☐**NO**

Approved by: _____   Date: _____