



REQUEST FOR INDEPENDENT STUDY FORM

*To request an independent study course, please fill out the following information, obtain the instructor and your Department Chair approval signatures, and return to the Office of Student Services (110 Meyerson Hall).
Please see the full policy on the back of this form.*

Student Information *(please print clearly)*

Date:	Term:
Full Name:	PennID:
Program(s):	
Email Address:	

Brief Description of Proposed Independent Study *(attach additional items, if necessary)*

Student Name (Please Print)	Student Signature	Date
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Approvals:

Instructor Name (Please Print)	Instructor Signature or email approval	Date
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Department Chair or Program Director Name (Please Print)	Department Chair or Program Director Signature or email approval	Date
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Registrar Approval	Date
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Internal Use Only:

Assigned Course Code: _____ - _____ - _____ **CUs:** _____



Independent Study Courses

Students interested in pursuing an individual study project should obtain a Request for Independent Study form online or in 110 Meyerson Hall. The student should then approach a faculty member and obtain agreement from them to direct their project. It is the responsibility of the student to define the individualized project. Student must obtain the appropriate signatures from their advisor and Department Chair. Independent Study courses may not duplicate other courses offered during the same semester. Students should bear in mind that faculty members are not required to supervise an Independent Study course. If approved, the student submits the completed and approved form to the Weitzman School of Design Office of Student Services for processing. The student will receive confirmation by e-mail.

Questions: des-studentservices@design.upenn.edu

Mission Statement: Weitzman School of Design prepares students to address complex sociocultural and environmental issues through thoughtful inquiry, creative expression, and innovation. As a diverse community of scholars and practitioners, we are committed to advancing the public good—both locally and globally—through art, design, planning, and preservation.