Weitzman
SCHOOL OF DESIGN
UNIVERSITY of PENNSYLVANIA

REQUEST TO ENROLL IN AN OVERLOAD

Fall 2019 – Deadline to Submit Completed Form to Registrar: September 10, 2019
Spring 2020 – Deadline to Submit Completed Form to Registrar: January 28, 2020

To request to enroll in an overload, please fill out the following information, obtain the signature of your Department Chair, and return to the Office of Student Services, 110 Meyerson Hall. Instructor approval needed for an audit via email or signature. Please see the full policy on the back of this form.

Student Information *(please print clearly)*

Date:	**Term:**
Full Name:	**PennID:**
Program(s):	
Email Address:	

Overload Course Information

Course Code: _____-_____-_____ *(ex: ARCH-501-001)* _____ **+cu**   ☐ **Audit** *(Instructor Approval)* ☐ **Normal Grading**
Course Title:
Course Instructor:
Reason for Overload Status Request: *Please explain below:*
_____

_____

Student Name (Please Print)   Student Signature   Date

Approvals:

_____

Department Chair or Program Director Name (Please Print) and Sign   Date

_____

Registrar Approval   Date