



REQUEST FOR SUMMER CPT

Sign this completed form and send it to your department coordinator along with your offer letter. Make sure you review [Weitzman's CPT policies](#) and note:

1. **Students who do summer CPT are not eligible for a Leave of Absence in the Fall semester immediately following CPT.**
2. Students cannot start working until they have received final CPT authorization from ISSS.
3. Submit the CPT Request E-form in iPenn.
4. All summer CPT work experience must occur within the start and end dates related to the summer term. Students cannot begin CPT earlier than the set start date and cannot continue CPT after the set end date.

STUDENT INFORMATION

Date:	Semester:
Full Name:	PennID:
Program(s):	
Email Address:	Graduation Term:
Were you a Full-Time student at Weitzman during the previous two terms? <input type="checkbox"/> YES <input type="checkbox"/> NO	

INTERNSHIP INFORMATION

Organization/Firm:	
Supervisor:	
Supervisor Contact Information:	
Internship Start Date:	Internship End Date:

Student Signature

Date

Student signature confirms that student has read and understands the CPT policy outlined at the top of this form.