APPROVAL FOR TIME CONFLICT REGISTRATION

Registration in two courses that meet at overlapping times is rarely permitted. In extenuating circumstances a time conflict override may be authorized. Instructors from both courses must approve the plan for managing the time conflict before registration will be permitted. Obtain signatures from both instructors and return this form to the Office of Student Services at des-studentservices@design.upenn.edu.
Registration in both courses is subject to normal registration deadlines and course parameters.

Student Information *(please print clearly)*

Date:		Term:
Full Name:		**Penn ID:**
Program(s):		
Email Address:		

Which desired courses have a time conflict?
Course 1: SUBJ   NUMB   SECT   Meeting Pattern:
          Instructor:

Course 2: SUBJ   NUMB   SECT   Meeting Pattern:
          Instructor:

For how much time do these courses overlap?

Explain why registration in both courses is necessary *and* what your plan is to manage the time conflict:

_____

Student Signature   Date

_____

Instructor #1 Name (Please Print) and Signature   Date

_____

Instructor #2 Name (Please Print) and Signature   Date

_____

Program Director Signature   Date

Stuart Weitzman School of Design, Office of Student Services, Location: 110 Meyerson Hall
Email: des-studentservices@design.upenn.edu , Phone: 215-898-6210
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