Xerox Phaser 7800GX Laser Printer
Printing from a Mac using InDesign
PennDesign Printing Instructions Series

Before You Begin

• There are only 2 sizes of paper available
  o Letter - 8 ½ x 11
  o Tabloid - 11 x 17
• You cannot use your own paper in the printer.
• Make sure your document is on the Temporary Storage or the Desktop
• Check that your document is in 8-bit RGB mode
• Edit in the Adobe RGB (1998) color space
• Make sure your document is flattened

Things to Avoid

• Do not print from your server space - the job will take significantly longer to, and may not print at all
• Do not print from an external drive - the chances of your document actually printing are next to 0.
• Do not print documents with layers - this will significantly increase the amount of time it takes the printer to process the job and print.
• JPEGs are to be avoided - some will print, and some will not.
Printing Your Document

1. From the File Menu, select Print Booklet

2. Click on Print Settings
3. Click on Setup

![Print window showing setup options]

4. If the Print window looks like this, click Show Details

![Print window with Show Details highlighted]
5. Now click on Layout

6. Select Xerox features, which will bring up this window
7. To select the paper type (e.g. weight)
   For Normal paper, select Plain
   For Cardstock paper, select Cardstock
8. Set the Print Quality. For photographic materials, we suggest Photo Mode.
9. Click on Save
10. After you return to the Illustrator Print window, select Color Management
11. For Color Handling, select Let PostScript printer determine colors

12. Click on Print